



**ST. THOMAS MORE  
CATHOLIC SCHOOL**

*One Faith One School One Family*

For office Use <input type="checkbox"/> Preschool Sibling(s) _____ _____ _____
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## 2022–2023 K-8 Tuition Contract

**Please Print in Black Ink Only.**

Student's Last Name	First Name	2022–2023 Grade

Parent/ Guardian Last Name	First Name

This contract supersedes all previous contracts. Upon enrolling the above named student(s) in STM Catholic for the 2022-2023 school year, we agree to the following terms and policies, financial and otherwise of STM Catholic. STM Catholic is the parish school for the St. Thomas More Catholic Parish in Centennial, Colorado.

The parent(s) or guardian(s) financially responsible for the student's care and tuition must sign this contract and return it on or before **February 16, 2022**.

### ALL FAMILIES MUST ENROLL IN FACTS FOR TUITION AND FEE MANAGEMENT.

Please select and initial next to your desired base tuition payment option as outlined below.

**The Non-Catholic rate is the base tuition plus \$1,000 per student.**

\_\_\_\_\_ **One Payment: 100% is paid by June 1, 2022**

- \$6,810 first student
- \$6,610 second student
- \$6,410 third or more students

\_\_\_\_\_ **Two Payments: 50% is paid on June 1, 2022 and December 1, 2022**

- \$6,910 first student
- \$6,710 second student
- \$6,510 third or more students

\_\_\_\_\_ **10 Monthly Payments: 10% is paid on the first of each month – June 2022 through March 2023**

**Note: Monthly payment plan will be less than 10 payments if not started in June.**

- \$6,960 first student
- \$6,760 second student
- \$6,560 third or more students

**Continued on back.**

Families may request tuition assistance from the school by processing a request through FACTS. (FACTS Management Co.) Contact the school accounting office if you have questions about this process. Families who receive financial tuition assistance through the FACTS process will receive a letter from the St. Thomas More Pastor in early May outlining the amount of assistance and the balance due.

STM Catholic is primarily funded by tuition. Families have a special obligation to make selected tuition payments on time. If for any reason a family needs to request a payment deferral, the School Principal and the accounting office must be contacted before the due date to discuss whether a special arrangement can be accommodated. All special payment arrangements will only be effective when confirmed in writing to the parent(s) and/or guardian(s) by the Pastor, Principal, and STM Catholic Accounting Office.

**STM Catholic's Refund Policy for Paid Tuition**

- 1. Tuition will be refunded **IN FULL** if STM Catholic receives written notice by **JUNE 15th** that a student will not attend STM Catholic that school year.
- 2. No tuition refunds will be offered after JUNE 15th, even if students are later accepted at another school.
- 3. Any registration, Home & School and testing fees are **NON-REFUNDABLE** under any circumstances and do not apply toward tuition.

The effective date of withdrawal shall be either the last day of attendance; when written notification of the withdrawal is received by STM Catholic; or if and when a student is expelled. STM Catholic may, in the exercise of its sole and unfettered discretion, grant in special cases a hardship refund of tuition (partial or whole) under circumstances where STM Catholic's Pastor deems is appropriate. Requests for hardship refunds must be submitted in writing to the Principal prior to the effective date of withdrawal and may be reviewed by both the Principal and the Pastor. It is anticipated that hardship refunds will not normally be granted and the Pastor's decision on any request shall be final.

We understand that any late payment fees, collection fees or attorney fees, incurred by STM Catholic to enforce the terms of this contract are also the responsibility of the parents/guardians. We agree to abide by and comply with the terms and conditions stated in this contract. We understand this is a legal, binding and enforceable contract between us and STM Catholic.

**All parents or guardians responsible for the student's financial support must sign:**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Students(s): \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Catholic      Name of Catholic Parish: \_\_\_\_\_

\_\_\_\_\_ Non-Catholic      Religious Affiliation: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Students(s): \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Catholic      Name of Catholic Parish: \_\_\_\_\_

\_\_\_\_\_ Non-Catholic      Religious Affiliation: \_\_\_\_\_

\*\*\*\*\***FOR OFFICE USE ONLY**\*\*\*\*\*

\_\_\_\_\_  
STM Pastor: Signature

\_\_\_\_\_  
STM Principal: Signature

\_\_\_\_\_  
STM Business Manager: Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date